

# IREM<sup>®</sup> Foundation Scholarship Program

Advancing Careers in Real Estate Management



**IREM** FOUNDATION  
INSTITUTE OF REAL ESTATE MANAGEMENT



## Available IREM® Foundation Scholarships

### **Bette Fears, ARM® Scholarship**

Bette Fears, ARM® served as the community manager for ParkPlace Apartments in Coeur d'Alene, Idaho. ParkPlace Apartments was a member of Tomlinson Black Management Inc., an ACCREDITED MANAGEMENT ORGANIZATION.® Bette was an active member of IREM® Inland Northwest Chapter No. 49, serving in local, regional and national positions within IREM. As a member of the Foundation's Scholarship and Grant Committee, Bette brought a sense of caring for all applicants as they exhibited a desire to advance careers in multi-family housing. The purpose of the Fears Scholarship is to assist recipients with the cost of tuition associated with achieving the ARM® certification.

### **Donald M. Furbush, CPM® Scholarship**

Donald M. Furbush, CPM® was senior vice president for BRE Properties, Inc. of San Francisco, heading the company's asset management department. He served as IREM® President in 1990, which capped a leadership commitment that began as president of IREM® San Francisco Bay Area Chapter No. 21. Mr. Furbush also held the Counselor of Real Estate (CRE) and the Real Property Administrator (RPA) designations. He was a member of the Society of Real Property Administrators, Building Owners and Managers Association of San Francisco, and the International Council of Shopping Centers. The purpose of the Furbush Scholarship is to assist recipients with the cost of tuition associated with achieving the CPM® designation.

### **Diversity Outreach Scholarship**

The Foundation is committed to helping the Institute increase diversity in the real estate management industry and within IREM®. The purpose of the Diversity Outreach Scholarship is to assist individuals from underrepresented population groups with the cost of tuition associated with achieving an IREM® credential.

### **Paul H. Rittle, Sr. Memorial Scholarship**

Paul H. Rittle, Sr., CPM® was president of the Pittsburgh real estate firm of Rittle-Rosfeld, which he founded in partnership in 1945. He served as IREM® President in 1972. He played an active role in local and national real estate organizations, having served as president of the Pittsburgh Board of Realtors in 1966 and chaired the NAREB Make America Better Committee for the state of Pennsylvania. In 1967 he was selected Realtor of the Year by the Pittsburgh Board. The purpose of the Rittle Scholarship is to assist recipients with the cost of tuition associated with achieving the ACoM® certification.

## Criteria and Procedures

### Administration and Authority to Confer

The IREM® Foundation conducts the administration of the Scholarship Program. It has complete and final authority to confer or revoke scholarships, make other decisions pertaining to the use of funds in the scholarship program, and determine specific courses that recipients shall attend.

All information must be submitted in English and all currency figures converted to U.S. dollars before entering them on the application.

### Eligibility Requirements

To qualify for an IREM® Foundation Scholarship, an applicant must meet one of the two following requirements:

1. Be a current IREM® Member (Academic, ACoM, ARM®, Associate, CPM® Candidate, CPM®, or Student), be current with annual national and chapter dues, and express an intent of earning an IREM® credential (ARM®, ACoM, or CPM®).
2. Be a current employee of an AMO® Firm and express an intent of earning an IREM® credential (ARM®, ACoM, or CPM®). (Upon successful completion of the course(s) paid by the scholarship, an AMO® Firm employee may be eligible for a one-year complimentary Associate membership.)

### Required Documentation

To be considered, a completed scholarship application must include:

- A written statement by the applicant of their intent of earning an IREM® credential (ARM®, ACoM, CPM®).
- The written statement should also express an interest in and a commitment to real estate management as a career, and accomplishments of the applicant that support such commitment. If the applicant is a member of an underrepresented population group, the population group in the area where the applicant lives or works should be described.
- Current resume.
- Letter of support from the local IREM® Chapter president or designated officer. (To find contact information for local IREM® Chapters, visit at [www.irem.org/chapters](http://www.irem.org/chapters))

## Selection Criteria

The selection of scholarship recipients is based on, but not limited to these factors:

- Demonstrated commitment to real estate management as evidenced by employment in the industry.
- Intent of earning an IREM® credential (ARM®, ACoM, CPM®).
- Strength of letter of support from local IREM® Chapter.
- Level of involvement at the chapter and national level.
- Previous IREM® course work completed.

## Stipulation and Benefits

An IREM® Foundation Scholarship provides partial tuition for a recipient to attend up to three (3) IREM® courses in any delivery mode — classroom or self-paced online. The scholarship may be used for tuition only. The scholarship does not cover the cost of fees (i.e. application fees, dues, travel-related expenses or any other expenses). Recipients may reapply for additional scholarship funding if needed upon completion of a current scholarship award.

Should an applicant register and pay for a course prior to any scholarship award, the applicant will not be reimbursed. Rather, the Foundation recommends being notified of a scholarship award prior to registering for a course, so that the award may be applied to the registration fee directly by the Foundation

Scholarships must be used in the calendar year awarded. All scholarships expire December 31<sup>st</sup> in the year awarded, which means that the course registration process for all courses must be completed by December 31<sup>st</sup>. In some instances, actual course attendance may occur in the following calendar year; however, failing to register for all courses within the calendar year will forfeit the scholarship award. No extensions will be granted.

## Application Deadline and Submission

Applications are reviewed monthly January through September. No applications are accepted during the last quarter of the year. (October through December). Completed applications received on or before the 15<sup>th</sup> of the month are reviewed that month. Completed applications received after the 15<sup>th</sup> of a month are reviewed the following month.

Scholarship applications and supporting documentation must be submitted to the IREM® Foundation by the local IREM® Chapter along with the chapter's letter of support. Applications may be sent by mail, e-mail, or fax.

### Chapters may send completed applications to:

#### IREM® Foundation

Attn: Scholarship Program  
430 N. Michigan Avenue  
Chicago, IL 60611  
E-mail: [kholmes@irem.org](mailto:kholmes@irem.org)  
Fax: (312) 410-7908  
Phone: (312) 329-6008



The application must be accompanied by all of the supporting documentation as described in the Required Documentation section.

- For official use only:**
- Bette Fears, ARM® Scholarship
  - Donald M. Furbush, CPM® Scholarship
  - Diversity Outreach Scholarship
  - Paul H. Rittle, Sr. Memorial Scholarship

Please type or print clearly.

LAST NAME MIDDLE NAME FIRST NAME

IREM® ID No. Local IREM® Chapter Affiliation

Choose the IREM® credential(s) you are seeking to earn:

- CPM® designation
- ARM® certification
- ACoM certification

I am an AMO® Firm employee

Name of Employer: \_\_\_\_\_

Have you received IREM® Foundation funding in the past?  Yes  No

If yes, which scholarship or grant did you receive? \_\_\_\_\_

When did you receive this funding? \_\_\_\_\_ Amount of funding received: \$ \_\_\_\_\_

Citizenship:  U.S.  Canada  Other: \_\_\_\_\_ Are you of legal age?  Yes  No Date of birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Home Address:

Business Address:

STREET COMPANY NAME

CITY STATE/PROVINCE ZIP/POSTAL CODE STREET

COUNTRY CITY STATE/PROVINCE ZIP/POSTAL CODE

PHONE FAX COUNTRY

EMAIL PHONE FAX

All of the information provided herein by me is complete and accurate to the best of my knowledge and belief. If I made, or at any time make any statement with knowledge of its falsity, I understand that it shall be cause for denial of an IREM® Foundation Scholarship.

SIGNATURE DATE

PRINT NAME

To be considered, the completed application must include:

- A written statement by the applicant of their intent of earning an IREM® credential (ARM®, ACoM, CPM®). The written statement should also express an interest in and a commitment to real estate management as a career, and accomplishments of the applicant that support such commitment. If the applicant is a member of an underrepresented population group, the population in the area where the applicant lives or works should be described.
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Employer-Provided Educational Assistance

Receiving educational assistance will not preclude any applicant from consideration.

Does your employer provide educational assistance?

- No
- Yes, please describe the type of assistance provided or attach a copy of your employer's educational assistance policy.

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